

**Jammu & Kashmir**  
**Haj Committee**

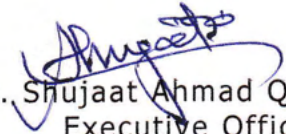
*Baitul Hujaj, Haj House, Bemina, Srinagar*  
*Under Department of Haj & Auqaf, Govt. Of Jammu & Kashmir*  
(Ph.No.0194-2495365, 0194-2495367, [www.jkshc.org](http://www.jkshc.org), mail at:jkstatehaj@gmail.com)

**Outsourcing Of Space For Running Of Canteen**

Tenders are invited from the reputed Caterers/Restaurant Owners/Individuals for canteen service.

All the interested persons are requested to quote item wise rates in their bid by or before 30/08/2024 upto 3:00 PM for running of canteen for the specified food items in the premises of Haj House Bemina, Srinagar for a period of one year extendable for another one year with annual rental increase of 10% rent charges. Tenderer must deposit an amount of Rs. 1000/- — non-refundable in the shape of demand draft payable to Executive Officer, J&K Haj Committee Srinagar.

The Successful bidder has to deposit Rs. 25,000/- as security charges alongwith other requisite formalities like monthly rent and submission of valid documents with the tender. Tender document will be available on [www.jktenders.gov.in](http://www.jktenders.gov.in) The Executive Officer has the right to reject any tender or all tenders without assigning any reason thereof:

  
Dr. Shujaat Ahmad Qureshi  
Executive Officer  
J&K Haj Committee  
Srinagar

No.Haj/2024/Cs/Pr/120/444-45  
Dated: 16-08-2024

**Copy to the: -**

1. Joint Director Information, Kashmir with the request that the press release may be given wide publicity.
2. In charge Website, JKSHC for uploading the document on official website i.e., [www.jkshc.org](http://www.jkshc.org).

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**List/Description of Items**

S.No.	Name of item	Qty	Description of Item	Rate
01	Cholapuri	Per Plate	150 gm	
02	Namkeen Tea	Per Cup	150 ml	
03	Lipton Tea	Per Cup	150 ml	
04	Kehwa	Per Cup	150 ml	
05	Kashmiri Roti	Per Roti	40 to 50 gm	
06	Alooparatha	Per Piece	Standard Size	
07	Butter Chiplet	Per Piece	10 gm	
08	Butter	Per Piece	20 gm	
09	Jam	Per Pouch	Normal Size	
10	Rice	Per Plate	250 gm	
11	Dal Mixed	Per Plate	150 gm	
12	Dal Rajma	Per Plate	150 gm	
13	Mutton	Per Piece	80 to 100 gm	
14	Chicken	Per Piece	100 gm	
15	Vegetable Mixed	Per Plate	150 gm	
16	Curd	Per Bowl	200 gm	
17	Sald	Per Plate	150 gm	
18	Boiled Eggs	1 Egg	50 to 60 gm	
19	Shirmaal	Per Piece	40 to 50 gm	
20	Bakery Biscuit	Per piece	30 to 50 gm	
21	Omlete	1 Egg	50 to 60 gm	

**Note:** It is important for the successful bidder to discuss rates with the concerned officials/administration before serving any other item not mentioned in a list.



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**1) Eligibility Criteria for Bidders**

- a. Valid Trade license. (Enclose Copy as proof)
- b. PAN Card. (Enclose copy as proof)
- c. GST Registration certificate. (Enclose copy as proof)
- d. FSSAI Certificate. (Enclose copy as proof)

**2) Earnest Money: -**

The successful bidder shall deposit Earnest Money of Rs. 25,000.00 (Twenty-Five Thousand only) in the shape of demand draft or cash payable to Executive Officer, J&K Haj Committee.

**3) General Terms & Conditions:**

- i) Successful bidder has to pay monthly rent of Rs. 9000/- towards Jammu and Kashmir Haj Committee, Srinagar.
- ii) Clean/Purified water for drinking purpose should be made available round the clock.
- iii) Multiple quotations by a single agency will not be entertained. The items shall have to be provided in good condition.
- iv) Quality and other related things shall not be compromised.
- v) If the contactor fails to provide any or all the food items of the menu or does not perform the Services within the period(s) specified in the Contract, the JKHC shall, without prejudice to its other remedies under the Contract; impose a penalty in the shape of forfeiture of whole security amount paid by the agency.
- vi) The agreement shall be valid initially for a period of one year from.....onwards and thereafter it may be extended for a further period as may be necessary on mutual agreement.
- vii) The price list of all the items should be pasted in the specified area of the canteen.
- viii) The contractor will be responsible for providing all food items mentioned in LIST OF ITEMS and/or it may be changed by the management keeping uniformity of the rates.



- ix) The space for canteen will be provided by the JKHC. The contractor will be responsible for proper handling and safe custody. Repair and maintenance of the equipment's will be carried out by the contractor and he will not claim any reimbursement of expenses on this account.
- x) In case of any food poisoning/contamination the contractor will be held fully responsible and he will bear all the expenses caused due to food poisoning/Contamination.
- xi) The Contractor will employ adequate number of staff in order to maintain efficiency.
- xii) All persons engaged by the contractor shall be the contractor's own employees and they will claim no privileges from JKHC. The contractor will be directly responsible for the administration of his employees as regards general discipline and courteous behavior.
- xiii) The Contractor will be responsible for cleanliness of crockery, cooking utensils, furniture, fixtures and fittings, etc. in the kitchen as well as the canteen hall. The organization will not provide any cleaning materials/dusters, etc. for the same.
- xiv) Very high standards of hygiene and cleanliness shall be observed in the running of the kitchen, the canteen hall and connected services by the contractor and workers engaged by contractor including those responsible for collection of used utensils and periodic disposal of waste and refuse.
- xv) The contractor will not take out of the Haj Committee Premises any articles or stores without a Gate-Pass to be issued by the in-charge catering, JKHC. In the event of failure, to supply the approved items, the same will be arranged by the JKHC at the Contractor's risk and cost.
- xvi) The contractor will have to furnish the statement showing the credentials of all the employees engaged for Canteen. Any addition/deletion must be communicated to JKHC.
- xvii) Contractor will ensure that hazardous or inflammable or any intoxicating material is not stored in the canteen premises.
- xviii) The contractor shall be responsible for all damages or losses to JKHC, property by the contractor himself or his staff and

shall be liable to make good any such loss or damage excepting those due to reasonable use or wear and tear or such as caused by an act of Allah.

- xix) JKHC will not be in any way responsible for any loss or damages accruing to any goods, stores or articles that may be kept by the contractor in the canteen premises including kitchen and other rooms.
- xx) In case of any dispute the decision of EO, JKHC will be final and binding on the Contractor.
- xxi) The Contractor has a bare permission only to run a canteen in the JKHC, premises during the contract period and nothing contained in this document shall be construed as demise in law of the said JKHC premises or any part thereof and shall not give any legal title or interest to the Contractor. The Canteen Contractor will bring all crockery/utensils for the purpose of making serving including Gas Burners. During technical bid, if any one or more than one clause/criteria is not met by one or more than one bidder, the Executive Officer shall be at liberty to relax any one or more than one clause.
- xxii) The Contractor/Bidder shall have to submit an affidavit with regard to that the firm/individual/agency etc. is not involved in any illegal activity. Nor any Criminal/Civil suit is pending in any court of law. The said agency/individual/company is not eligible for submission of the bid.
- xxiii) The bidder offering minimum rater per day for all items will be declared as successful.

  
Executive officer


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**Basic Information Form To Be Submitted By The Bidder**

Sl. No.	Particulars	To be filled by the Bidder
1	Name of the Bidder / Firm / Organization / Company	
2	Type of Firm/Organization (Proprietorship/ Partnership/ etc. (Furnish copies of Partnership)	
3	Name of the Proprietor / Partners	
4	Year of Incorporation / registration	
5	Registered address of the firm	
6	Name, Designation, Mobile Number, email of the contact person / authorized signatory	
7	License for providing catering	
8	Details of Registration (Firm, Company etc) a) Registering Authority b) Date c) Number	
9	PAN (Copies of income-tax and GST returns for last 1years to be enclosed)	

 **Note: Copies of all documents should be enclosed.**

(Signature and Name of the authorized  
person of the firm/bidder with office seal)